

## Lunch Account Balances at Year-End

Dear Parent or Guardian:

As the 2010-2011 school year winds down, many parents have asked what will happen to the money in their child's lunch account at the end of the school year. Here are some general guidelines which should answer these questions.

1. If your child will be returning to the Weston Public Schools in the fall, the remaining balance at the end of the current school year will become the beginning balance for the next school year.
2. If your child will NOT be returning to the Weston Public Schools (graduating or withdrawing) and there is a sibling who will be remaining in the schools, the balance can be transferred to the sibling. Please email Tracy Haberman, Food Services Bookkeeper, at [tracyhaberman@westonk12-ct.org](mailto:tracyhaberman@westonk12-ct.org). Be sure to include the name and grade of both the student leaving and the student remaining in the schools.
3. If your child will NOT be returning to the Weston Public Schools (graduating or withdrawing) and there is NOT a sibling who will be remaining in the schools:
  - a. You may request a refund check for balances that are greater than \$20 by emailing Tracy Haberman, Food Services Bookkeeper at [tracyhaberman@westonk12-ct.org](mailto:tracyhaberman@westonk12-ct.org). You must include the students name, grade and a current mailing address.
  - b. If a **High School** student has a balance that is less than \$20, the student may request a refund from the cashier in the cafeteria. This must be done between 9:30 and 10:00AM during exams (June 16, 17, 20, 21). A reminder will be sent out to parents regarding the times and dates.
  - c. You may also choose to donate the remaining balance to the school lunch fund. This fund allows children in the Free and Reduced Lunch Program to purchase occasional snacks. Please email Tracy Haberman, Food Services Bookkeeper at [tracyhaberman@westonk12-ct.org](mailto:tracyhaberman@westonk12-ct.org) to authorize the donation. Please be sure to include the student's name and grade.
  - d. **All refunds must be requested no later than August 15, 2011.**

**NOTE: Parents of graduating seniors should go online to [www.cafeprepay.com](http://www.cafeprepay.com) and remove any auto-replenish criteria you have set.**

Thank you.

Tracy Haberman, Food Services Bookkeeper, 203-291-1438